

CITY OF HUNTINGTON BEACH  
COMMUNITY SERVICES DEPARTMENT  
P.O. BOX 190  
HUNTINGTON BEACH, CA 92648

CENTRAL PARK SPORTS COMPLEX  
18100 Golden West St.  
Huntington Beach, CA 92648  
FIELD HOTLINE: 714-375-5164, PRESS 6

**APPLICATION FOR USE OF FACILITIES**

Field(s) Requested \_\_\_\_\_ **Please note: If it rains within 24 hours of your event, the City of Huntington Beach reserves the right to cancel or postpone your event.**

Resident YES ☐ NO ☐ .

Nature of Event \_\_\_\_\_ Number Attending \_\_\_\_\_

Date(s) of Event \_\_\_\_\_ Hours \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm  
(Include *setup and cleanup* time)

Applicant \_\_\_\_\_ Organization \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Would you like our staff to do the initial field prep work (Lining, Water, Bases) for a \$25.00 per field fee? YES ☐

(Baseball/ softball fields only) **Any Additional field preps each day will be \$25.00 each** NO ☐

NOTE: Any requests to change times, dates, or to cancel a reservation must be made no later than seven (7) days prior to event. **For all changes/ cancellations, a \$15 fee per field -per date will be charged for practice fields and \$25.00 per field - per date will be accessed for all tournaments.** IF A CANCELLATION IS MADE LESS THAN SEVEN (7) DAYS PRIOR TO EVENT, ANY PAID FEES WILL NOT BE REFUNDED. If other expenses occur, not covered herein, additional charges will be made accordingly. You must vacate the fields at the time indicated on this application.

**We intend to comply with the Americans with Disabilities Act. If you require special accommodations, indicate on line below:**

The undersigned hereby agrees to abide by the policies governing the use of this facility, as set forth on the attached page, and all others approved by City Council, and will specifically accept responsibility for any damage to the facility or equipment caused by the occupancy of said premises. I understand that the City of Huntington Beach is not responsible for lost or stolen property. I understand that if it rains within 24 hours of my event, the City of Huntington Beach reserves the right to cancel or postpone my event to a later starting time or date (if available).

Signature of Applicant \_\_\_\_\_ Driver's License # \_\_\_\_\_ Date \_\_\_\_\_

**APPROVALS:**

AUTHORIZED DEPARTMENT AGENT  
Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_  
By \_\_\_\_\_

CITY ADMINISTRATOR  
Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_  
By \_\_\_\_\_

POLICE DEPARTMENT  
Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_  
By \_\_\_\_\_

ABC License # \_\_\_\_\_  
(if needed)

(Department Use Only)

**CHARGES:**

Number of Hours no lights _____ @ _____	\$ _____	Insurance Fee	\$ _____
Number of Hours w/ lights _____ @ _____	\$ _____		
Setup Time _____ @ _____	\$ _____	Cleaning/Security Deposit	\$ _____
Field preparation Fee (BB/SB only) _____ @ _____	\$ _____	Minus Deposits	\$ _____
<b>10% of gross fees due 7 days after your event</b>	\$ _____	Total	\$ _____

Received By \_\_\_\_\_ Date \_\_\_\_\_ Cash, C/C, Check # \_\_\_\_\_ Receipt # \_\_\_\_\_  
Refunds(s) \_\_\_\_\_ By \_\_\_\_\_ Date \_\_\_\_\_